

CAMELOT ROUND TABLE ASSOCIATION, INC.

October 16, 2019

Board Meeting Minutes

(Unapproved)

Confirmation of Quorum – Chris Mackesy confirmed Quorum was present.

Call to Order – Chris Mackesy called the meeting to order at 6:30 p.m. Board Members Present: Jeff Dunn, Terese Burdett, Chris Mackesy, Denny Ryza, and Shaun Howard. Members Absent: Keith Lang, Ryan Millinger, and Adam Gillies.

Approval of Board Minutes – Motion was made by Terese Burdette and seconded by Dennis Ryza, to correct the typo “correctly” to “incorrectly” in the September 18, 2019 Minutes and to approve the revised Minutes from the September 18, 2019 Board Meeting. Motion passed.

Recognition of Members and Guests – The original roster of members in attendance is available at the RTA Office.

Finance Report – Terese provided the financial report to the members in attendance. All financial reports may be viewed at the RTA Office upon request. For the month of September, the RTA’s total expenses and monthly expenditures came in under the monthly allotted budget by \$8,300.00 for the month.

Committee Reports

- a. ILRPC – No report, no meeting this past month.
- b. Land and Lakes – Denny Ryza provided a report. Dennis said there were several topics covered at this month’s Committee meeting. The first was the status of the tree cutting project. The tree project has not been done yet as the tree company indicated the ground is too wet from recent rains to get their trucks and equipment into the property to complete the work. The next topic was the Check Dam project and status of receiving the bids from companies ensuring all of the bids were utilizing the same specs. On another note, the Harker’s Corner Dam project has received a third bid. The third bid from FCI came in at \$95,000.00, which is the lowest of the three companies that have bid on the project. Said bid and issues to be discussed later in the meeting. The pool contractor is still working on the repair of the incorrectly installed drainage pipe for excess water. The thought right now was that the excess water will be drained into the drainpipe going down the hillside on the backside of the pool and not drained into the septic system. There was a question from community member, Mindy Leach, regarding whether the Board was going to obtain the “as built” plans for pool reflecting the IDPH approval. Chris Mackesy indicated that he will look into this issue.
- c. Fundraising – Terese Burdette provided the report. The Avanti’s and Papa Murphy’s fundraisers are back up and running at this point. Terese Burdette made a Motion to make Carmen Garman, who is currently the Treasurer on the Committee, as an authorized signor on the bank account, Motion seconded by Chris Mackesy. Motion passed.

- d. Swimming Pool Committee – No report.
- e. Security Report – Daryl Johnson provided report. Daryl indicated that there have been a couple of complaints about barking dogs, but no warnings or citations issued. Discussion in Executive Session regarding the hiring of a new security person.

Club Reports

- a. Activities Club – No report provided. The Fall Festival will be taking place at the Lake Camelto baseball diamond on Friday, October 18, 2019. The October 2019 middle school dance has been cancelled due to a lack of volunteers.
- b. Sportsman’s Club – The Del Mendenhall Award announcement for 2019 is being postponed until the RTA Annual Meeting in December 2019.

ECC Recommendations – Discussion on the pending ECC Applications held.

- a. Lot 162 – Richardson – Shoreline Stabilization - Motion made by Dennis Ryza, seconded by Terese Burdette, to approve EC Application. Motion passed. Homeowners need to sign the ECC Application still.
- b. Lot 838 – Jones – Replacement of Driveway - Motion made by Dennis Ryza, seconded by Terese Burdette, to approve the ECC Application. Motion passed.

Old Business

- a. Lancelot/Harkers Corner Silt Dam repair update – FCI provided a revised bid of \$97,381.00. PJ Hoerr’s revised bid is for \$86,859.00. FCI also provided a repair/slab jacking type bid coming in at \$49,780.00, but this is not an apples to apples analysis. Clearly, the replacement bids are coming in at a much higher amount than slab jacking. There was a question raised by community member, Mindy Leach, as to why concrete would be used for the dam repair versus a cheaper material such as an earthen dam with soil and rocks. Discussion held between Ms. Leach and the Board. One issue that was raised with using an earthen/soil/rock dam type material is that there would be a concern with the material being washed away due to heavy water flow at that location, which would mean the materials end up in the lake and the RTA would have to replace the dam again. Wherein the concrete dam scenario would be likely more sturdy and capable when it came to the resistance of the heavy water flows that are present at that dam location. Ms. Leach believes the bids are premature as the plans the Board has received say “not for construction” on them. Board Member, Shaun Howard, indicated that it was a common practice for companies to bid on projects that the drawings say “not for construction”. Motion made by Shaun Howard to accept the PJ Hoerr original full spec bid to complete the project to the full engineer’s specs bid. No second on Shaun’s Motion.
- b. Tree Cutting Update – As alluded to above, the tree cutting companies are waiting until the ground dries up some to be able to get their trucks here.

- c. Status on seeking bids for Check Dam installations to reduce siltation – FCI bid to install two check dams was \$5,600.00, but FCI does not what material they will be using. Daryl Johnson indicated that he did discuss using rip rap with material for the check dams. Al Bragg Company bid \$7,200.00 for the check dam repair and that bid is much more descriptive as to the work being done. Beal Landscaping’s bid for the repair work was \$7,505.00 and is more detailed as well. The FCI bid is deemed to be non-responsive as it does not provide enough information. The 2018 budget did have the money set aside to make this repair for whatever bid is chosen. Shaun Howard makes a Motion, seconded by Terese Burdette, to accept Al Bragg Co. bid to replace the two check dams for \$7,200.00. Motion passed.

New Business

- a. Approval of Farnsworth Engineering proposal \$3,900.00 for Annual Dam Inspection, which includes inspection of Bridge over Lancelot Spillway – This has to be done and is an annual requirement. Motion made by Terese Burdette, seconded by Dennis Ryza, to approve the Farnsworth proposal for dam and spillway inspection for the sum of \$3,900.00. Motion passed.
- b. Request to purchase equipment needed by Grounds Maintenance to more efficiently perform required tasks. (attached is list of items sought to be purchased) – Daryl indicated that he researched the tools that were needed and they would be quality tools necessary for the completion of the maintenance duties. Daryl indicated that the RTA maintenance personnel have been using Daryl’s personal tools. The 2018 Budget on this line item has not been used and there are more than sufficient funds allotted for this purchase. Motion made Terese Burdette, seconded by Dennis Ryza to approve the purchase of the requested tools. Motion passed.
- c. Lot 278 – No Deed ever issued for lot purchased in 1973 – L’Heureux – Letter from realtor asking for us to involve Legal Counsel to draw up a Deed. – RTA was never in the chain of title as it was the original developer (now defunct) who should have issued the Deed.
- d. 2020 Board Election Update – There are six nominations that have been received by the RTA Office. There are six open Board Seats for the coming elections.
- e. 2020 Budget Update – The goal is to have the 2020 Budget finalized at the next Budget Meeting on October 17, 2019.
- f. Request \$1,000.00 to purchase walleye and catfish to do annual socking of both lakes – There is \$1,000.00 in the 2018 Budget for the fish stocking. Motion made by Dennis Ryza, seconded by Shaun Howard, to purchase walleye and catfish for lake restocking up to a sum of \$1,000.00. Motion passed.
- g. Request by Kevin Arduini to post Austism 5K Run/Walk for Easter Seals sign – The walk is Saturday, October 19, 2019, so the sign will be up for limited duration. Motion made by

Dennis Ryza, seconded by Terese Burdette, to allow Kevin Arduini to post Autism 5K Run/Walk for Easter Seals sign through October 20, 2019. Motion passed.

h. Daryl's vacation request for December 20 – 27, 2019 – Will be addressed in Executive Session.

Executive Session – Motion by Dennis Ryza, and seconded by Jeff Dunn, to go into Executive Session to discuss personnel issues and legal issues at 8:00 p.m. Motion Passed. Motion by Dennis Ryza, seconded by Jeff Dunn to come out of Executive Session at 8:20 p.m. Motion Passed.

Action Resulting from Executive Session

Motion made by Jeff Dunn, seconded by Terese Burdette, to approve the hiring of Jerry Tuzil as security personnel at the rate of \$10.00 per hour. Motion passed.

Motion made by Jeff Dunn, seconded by Terese Burdette, to approve Daryl's vacation request from December 20, 2019 through December 27, 2019. Motion passed.

No formal action taken by the Board with regard to Lot 278 and the deed issue.

Adjournment – Motion made by Dennis Ryza, seconded by Terese Burdette, to adjourn meeting at 8:31 p.m. Motion passed. Meeting adjourned.

Drafted by:

A handwritten signature in black ink, appearing to read "Jeffrey M. Dunn", is written over a horizontal line. The signature is cursive and somewhat stylized.

Jeffrey M. Dunn, Secretary